

# MINUTES

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Warminster Civic Centre, Sambourne Road, Warminster BA12 8LB  
**Date:** 8 November 2012  
**Start Time:** 7.00 pm  
**Finish Time:** 9.35 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer) 01225 718376 or email:  
stuart.figini@wiltshire.gov.uk

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Andrew Davis (Chairman), Cllr Pip Ridout, Cllr Keith Humphries,  
Cllr Christopher Newbury and Cllr Fleur de Rhé-Philippe (Vice Chairman) and Cllr Dick  
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### **Wiltshire Council Officers**

Jacqui Abbott, Warminster Community Area Manager  
Barry Pirie, Service Director for Human Resources and Organisational Development  
Kevin Fielding – Democratic Services Officer

### **Town and Parish Councillors**

Warminster Town Council – Heather Abernathie  
Chitterne Parish Council – Mike Lucas  
Heytesbury Parish Council – Vanessa Sturmey  
Upton Lovell Parish Council – Jayne Duff

### **Partners**

Wiltshire Police – Inspector Lindsey Winter  
Wiltshire Fire and Rescue Service – Mike Franklin  
Community Area Partnership – Len Turner & Shona Holt

**Total in attendance: 102**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the Warminster Civic Centre, and then introduced the Wiltshire councillors who made up the area board.</p> <p>The Chairman thanked the various stake holders and parish representatives in attendance.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Francis Morland.</p>
3.	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the 6 September 2012 meeting were agreed as a correct record and signed by the Chairman.</b></li> </ul>
4.	<p><u>Declarations of Interest</u></p> <p>Agenda Item No.13-4. Chapel of St Lawrence. Cllr Andrew Davies – was a trustee of the Chapel of St Lawrence, would leave the room when the application was discussed and voted on.</p>
5.	<p><u>Young People's Participatory Budgeting Awards</u></p> <p>Presentations from groups of young people bidding for area board funding were invited from local youth groups and schools. These groups were invited to the Area Board to “pitch” their projects to the Area Board members and the public in attendance.</p> <p>Each group gave a short presentation, which was then followed by any questions.</p> <p>The Chairman gave a brief explanation of the interactive voting system which would be used to score the presentations, the amount allocated was £4,045, which it was agreed would be allocated with the first and second place finishers receiving the full amount that they had applied for. The rest would be divided up between the remaining groups in proportion to what they had applied for.</p> <p>The presentations were as follows:</p>

- Heytesbury Primary School – Isabel’s Garden.
- Upton Lovell Youth Group – Bush Camp Trip.
- Warminster Guides, (Senior Section) – PGL trip to the Isle of Wight.
- Maiden Bradley Young Persons Group – Club Equipment.
- Warminster Swimming Club – Fun Swimming Equipment.
- St John’s School, Warminster – Outdoor Story Telling Area.

#### Results

- 1<sup>st</sup> Upton Lovell Youth Group.
- 2<sup>nd</sup> St John’s School, Warminster.
- 3<sup>rd</sup> Maiden Bradley Young Persons Group.
- 4<sup>th</sup> Warminster Guides, (Senior Section).
- 5<sup>th</sup> Warminster Swimming Club.
- 6<sup>th</sup> Heytesbury Primary School.

#### Decision

- **That the Warminster Area Board agreed to grant funding to the youth groups as listed below:**

**Upton Lovell Youth Group – awarded £1,000**

**St John’s School, Warminster – awarded £1,000**

**Maiden Bradley Young Persons Group – awarded £653**

**Warminster Guides, (Senior Section) – awarded £333**

**Warminster Swimming Club – awarded £438**

**Heytesbury Primary School – awarded £618**

Cllr Davies thanked all the youth groups and schools for their entertaining presentations and thanked the meeting for its help in judging the presentations.

6.

#### Chairman's Announcements

The following announcements contained in the pack were outlined by the Chairman:

- Informal Adult Education Update.
- Victim Support.
- Community Infrastructure Levy.
- Youth Service Update.
- Current consultations.

7.	<p><u>Your Local Issues</u></p> <p>The Community Area Manager outlined the Warminster Area Board Issues report, dated 8 November 2012, as contained in the agenda pack.</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The report dated 8 November was noted by the Warminster Area Board.</b></li> </ul>
8.	<p><u>Community Asset Transfer - Warminster Town Council</u></p> <p>The Warminster Area Board considered an application submitted by Warminster Town Council for the transfer of land adjoining the Civic Centre, Warminster (the report and plans were contained in the agenda pack).</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Warminster Area Board approves the transfer of the land adjoining the Civic Centre, Warminster.</b></li> </ul>
9.	<p><u>Youth Advisory Group Appointments</u></p> <p>The Area Board were asked to appoint a representative to attend future Youth Advisory Group meetings. The YAG group would be linked to the Area Board and chaired by a young person under the age of twenty five.</p> <p>Over 50% of the YAG membership would be under nineteen years of age and the group would play a key role in improving the coordination of positive activities for young people in local areas.</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Warminster Area Board nominates Cllr Pip Ridout as the Youth Advisory Group representative with Gary Welsh – Warminster Youth Centre.</b></li> </ul>
10.	<p><u>Updates from Partners</u></p> <p>Written updates from the following partners were noted:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police.</li> <li>• Wiltshire Fire and Rescue Service.</li> </ul>

	<ul style="list-style-type: none"> <li>• NHS Wiltshire.</li> <li>• Wiltshire Involvement Network.</li> <li>• Warminster and Villages Community Partnership.</li> <li>• Warminster Town Council.</li> <li>• Horningsham, Longbridge Deverill and Maiden Bradley Parish Councils.</li> <li>• Community Area Transport Group.</li> </ul> <p>The Chairman thanked all the partners for their updates.</p>
11.	<p><u>Community Area Transport Group Budget Allocation Proposals</u></p> <p>i.Improvements to A350 Junction – CAT-G funding of £2,100. (Parish Council has agreed to contribute £1,000 to the project which will cost £3,100).</p> <p>ii.Beech Grove - CAT-G funding of £1300.  This is for a topographical survey. An application will be made to the 2013/14 substantive scheme for possible future work on creating access restrictions.</p> <p>iii.Smallbrook Lane / Boreham Road - CAT-G funding of £800.  To provide hatched lines at junction to improve access for vehicles exiting Smallbrook Lane.</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Warminster Area Board agrees the prioritised projects listed above for CATG expenditure.</b></li> </ul>
12.	<p><u>Area Board Funding - Community Area Grants</u></p>

	<p>The area board considered the following applications seeking 2011/12 Community Area Grant funding:</p> <p>Decision Corsley Reading Room - awarded £1,591.21. <i>Reason</i> <i>The application demonstrates a link to the community plan through supporting parishes in the development of their village halls / meeting places.</i></p> <p>Decision Warminster Supporter's Group, Wiltshire Wildlife Trust – awarded £4,976. <i>Reason</i> <i>The project demonstrates a link to the community plan through economy and tourism, culture and leisure, the environment and volunteering.</i></p> <p>Decision Warminster Area Rural and Town Schools Partnership – awarded £350. <i>Reason</i> <i>The funding would provide a 6 week course for up to 9 adults and 2 children per adult and encourages children and adults to learn together. Learning opportunities are extended and a similar project in the Summer was very popular and successful.</i></p> <p><b>Note</b> <b>Cllr Andrew Davies leaves the room, Cllr Fleur de Rhe-Philippe now in the chair.</b></p> <p>Decision Chapel of St. Lawrence - awarded £4,990. <i>Reason</i> <i>The project will upgrade the facilities of the chapel for community used which includes the provision of a toilet for disabled people and catering facilities. The building will be more accessible to the general population for community and charitable events.</i></p> <p><b>Cllr Andrew Davies returns to the room.</b></p>
13.	<p><u>A36 Manor Road Junction, Upton Lovell</u></p> <p>The Chairman welcomed and introduced the following:</p> <p>Mike Ginger, Andrew Page-Dove, Annabelle Dexter - Highways Agency.</p> <p>Cllr Dick Tonge – Cabinet member for Highways &amp; Transport, Wiltshire Council.</p> <p>Graham Hay - Head of Service, Traffic &amp; Network, Wiltshire Council.</p> <p>Jon Perrett, read out a statement on behalf of Upton Lovell Parish Council and</p>

the residents of Upton Lovell who were unhappy with the new mirror and did not want traffic to be stopped from exiting from Manor Road on to the A36.

Mike Ginger – Highways Agency then advised that in order to manage safety across the Agency's network, an accident concentration of six or more injury accidents in three years triggers a situation whereby the Agency studies the underlying causes of the problem, develops a proposal to address these causes and seeks resources to fund a solution.

The Highways Agency had commissioned a survey to understand the cause of the accidents and to identify a permanent solution to the safety issues of the junction.

A number of short term options have been proposed:

**Mirror** – given the current record of the junction over the last three years and the fact that there is limited visibility at the junction of Manor Road and the A36, the mirror on its own would not provide a solution to the safety issues at the junction. The data going back to 1991 shows that a further seven accidents had occurred involving traffic emerging from the junction, all of which occurred with the operation of the old mirror.

**Improved visibility** – this could be improved by cutting back vegetation to the right. This would achieve only an additional approximately ten metres of visibility. Overall visibility would be way below the required ninety metres for a forty mph road.

**Experimental Traffic Regulation Order** – which would stop the movements out of Manor Road. The Highways Agency had been liaising closely with Wiltshire Council; who are in the best position to introduce the experimental traffic regulation order.

The experiment would run for a maximum period of eighteen months and consultation would take place during that period. The scheme would be monitored. It is intended that a final agreed scheme would follow on from the experiment.

Questions and points raised from the floor included:

- Upton Lovell residents would be locked into the village if the experimental traffic regulation order was implemented and Network Rail closed the level crossing for maintenance work, which had been muted.
- The Highways Agency should have replaced the old mirror with a "like for like" one, the new mirror is inadequate for the purpose it is intended for.
- A very dangerous road junction, that needs a proper solution found.
- There would be a big impact on farm and business vehicles in the village if Manor Road was closed.

- Residents of Upton Lovell do not want Manor road closed.
- Could the Highways Agency not put traffic lights on the junction?
- Could the Highways Agency just accept that the new mirror that they put up is not as good as the one that it replaced.

*a. The Highways Agency could maybe consider this.*

- Will the findings of the Highways Agency's report be shared with Wiltshire Council and Upton Lovell Parish Council?

a. Yes.

Points made by the Wiltshire Councillors:

- The Highways Agency's experimental traffic regulation order is clearly not well received by the residents of Upton Lovell.
- The back roads around Upton Lovell can be dangerous during the winter period.
- The Highways Agency should ask the village of Upton Lovell what it wants as a solution to this issue.
- Leadership is needed to make the right decisions.
- The road closure would cause local businesses financial hardship.

Summing up

The Highways Agency advised that they would take on board the points raised, particularly temporary traffic lights and local issues with temporary routes.

That safety was the motivating force that drove the Highways Agency.

Cllr Dick Tonge - Cabinet member for Highways & Transport, Wiltshire Council advised that discussions with Upton Lovell Parish Council would be taken into account.

That Graham Hay - Head of Service, Traffic & Network, Wiltshire Council was fully engaged in this project.

That Wiltshire Council would work with the Highways Agency on this issue. Upton Lovell Parish Council advised that they hoped the views and wishes of the residents of Upton Lovell were taken into account.

The Chairman thanked the residents of Upton Lovell, the representatives of the Highways Agency and Wiltshire Council for attending the meeting and hoped a solution could be found to the issue.



14.	<u>Future Meeting Dates</u> <ul style="list-style-type: none"><li>• 8 November 2012 – Warminster Civic Centre.</li><li>• 10 January 2013 – Warminster Civic Centre.</li><li>• 7 March 2013 – Warminster Civic Centre.</li></ul>
15.	<u>Close</u>